

## **PROGRESS REPORT**

### **Important Points:**

- i. Ten copies of the report giving information on items listed in the format given below are required.
- ii. Report should be sent even if project has not become fully operational. Please write "NIL" against items where there is nothing significant to report or if these items are not relevant.
- iii. The first Progress Report should cover the work done during the first 12 months of the project implementation. Subsequent reports should cover the next 12 months and so on.
- iv. Timely submission of report is essential to facilitate release of funds.
- v. Report should be in the format given below.
- vi. The report should be discussed and finalised by the project team before sending it to DST.

### **Instructions for preparing the Manuscript of the Report:**

- i. Manuscripts should be neatly written/ printed (with single spacing) in the enclosed format for direct reproduction by Xerox/ photo offset process. Any corrections should be redone on a separate slip & then pasted neatly. Don't erase or retype. Don't cut/ cross.
- ii. Matter should be first preferably typed on A4 size paper within the prescribed space leaving the same margin as in the enclosed format and then retyped cleanly after careful correction/ changes.
- iii. Manuscript should not exceed five pages in any case and should be in the enclosed format.
- iv. Photographs should be avoided. Diagrams & graphs should be accommodated within the space provided for the text for direct reproduction.
- v. Please do not leave any item unanswered.

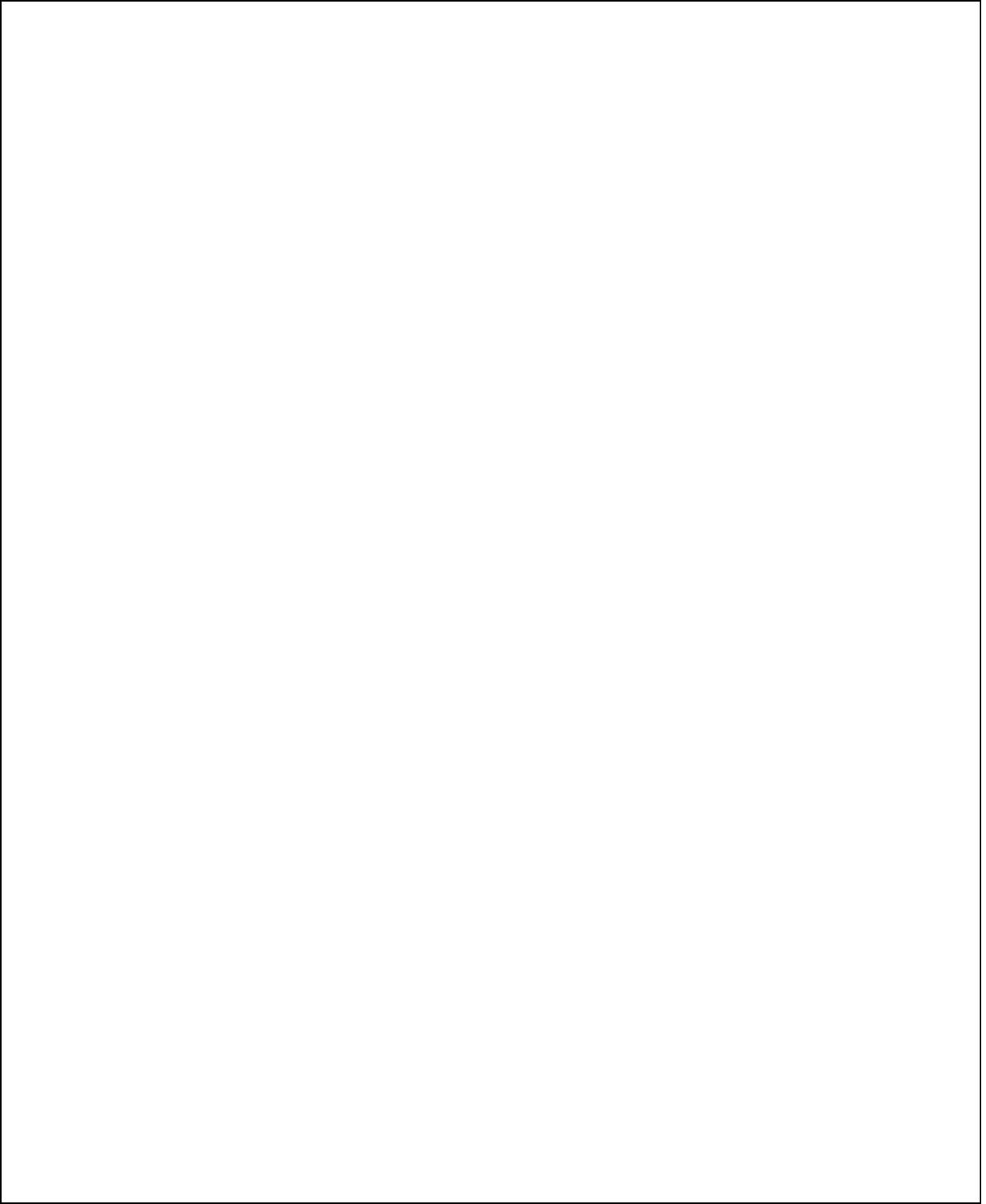
**PROGRESS REPORT**

|   |                          |
|---|--------------------------|
| 1. Project Title:                         | DST No:                  |
| 2. PI (Name & Address):                   | Date of Birth            |
| 3. Co-PI (Name & Address):                | Date of Birth            |
| 4. Broad area of Research<br>4.1 Sub Area |                          |
| 5. Approved Objectives of the Proposal :  |                          |
| Date of Start:                            | Total cost of Project:   |
| Date of completion:                       | Expenditure as on _____: |

6. Methodology :

7. Salient Research Achievements:

7.1 Summary of Progress



7.2 New Observations:

7.3 Innovations:

7.4 Application Potential:

7.4.1 Long Term

7.4.2 Immediate

7.5 Any other

8. Research work which remains to be done under the project (for on-going projects)

|                    |                              |   |
|--------------------|------------------------------|---|
| Ph.Ds Produced no: | Technical Personnel trained: | Research Publications arising out of the present project: |
|--------------------|------------------------------|---|

List of Publications from this Project (including title, author(s), journals & year(s))  
 (A) Papers published only in cited Journals (SCI)

(B) Papers published in Conference Proceedings, Popular Journals etc.

Patents filed/ to be filed:

**Major Equipment (Model and Make)**

| S No | Sanctioned List | Procured (Yes/ No)<br>Model & make | Cost (Rs in lakhs) | Working (Yes/ No) | Utilisation Rate (%) |
|------|-----------------|------------------------------------|--------------------|-------------------|----------------------|
|      |                 |                                    |                    |                   |                      |